

# Maize High School Integrity Practice

True learning requires integrity, responsibility, and respect. The Maize High School Integrity Practice aims to promote clear expectations, support student learning, and develop lifelong integrity within our students.

What is Plagiarism or Cheating? Examples are, but not limited to...

- Using unauthorized materials and methods including electronic devices, social media, or other means
- Unauthorized prior knowledge of examinations including sharing or receiving test information
- Submitting the same work to more than one teacher without prior approval
- Using another's written work without appropriate citation
- Using another student's work
- Purchasing or using an already prepared paper
- Borrowing or paraphrasing an idea or material without proper documentation
- Downloading materials from the internet and submitting them as one's own work
- Sharing completed work with others

Consequences:

- **1st offense of high school career**
  - Contact administration
  - Teacher led conference with student & parent communication
  - Grade reduction on assignment: Per Department as stated in syllabus
    - A zero will be recorded in the gradebook until the Academic Integrity Form is completed. After the Academic Integrity Form is completed, the student can redo the assignment/test for partial credit. The amount of credit will be determined by department.
  - Academic Integrity Form - Teacher sends form to student who cheated.
    - Due date of the Academic Integrity Form is at teacher's discretion.
- **2nd offense of high school career**
  - Contact administration/office referral (Detention)
  - Teacher led conference with student & parent communication
  - Zero given on assignment
  - Academic Integrity Video and Academic Integrity Form
    - Watch an Academic Integrity Video and answer reflection questions in Academic Integrity Form.
    - Once the video and form are complete, the educator contacts administration, and then the student must only serve a 2 hour detention.
    - If students choose not to complete the video/form, they must serve a 4 hour detention.
- **3rd offense (or more) of high school career**
  - Contact administration/office referral (Suspension)
  - Teacher led conference with student & parent communication
  - Zero given on assignment