

Maize South High School
National Honor Society
Chapter Bylaws
(updated April 2017)

Preface:

The Maize South High School Chapter of the National Honor Society recognizes students who have enthusiasm for scholarship, stimulate a desire to render service, promote leadership, and develop character. The Chapter is a proactive group dedicated to community service, school improvement, and academic excellence. National Honor Society members exemplify the highest ideals of service, character, leadership, and scholastic excellence at Maize South High School.

Section I. Student Council.

- A. The MSHS Chapter of the National Honor Society is governed by a council consisting of four elected members of the organization.
- B. The National Honor Society advisor serves as a moderator of the Student Council meetings.

Section II. Academic Eligibility.

- A. Juniors and Seniors may be eligible for active membership in the National Honor Society.
- B. Academic eligibility requires that a student holds a weighted 3.75 GPA as of end of their first term their eligible year.
- C. The academic eligibility requirements established by the NHS Student Council will be based on a student's cumulative academic record and be in accordance with Article XI of the National Constitution.
- D. In accordance with Article VIII of the National Constitution, transfer students must be members of MSHS for one complete semester before becoming eligible for membership.
- E. Transfer students inducted into the National Honor Society at their previous school and holding membership in good standing prior to transfer to Maize South will automatically become members in the MSHS Chapter.

Section III. Selection.

- A. An invitation for membership will be extended to any junior or senior who holds a 3.75 weighted GPA after their first term of eligibility.
- B. New member selection will occur after the first term of each year.
- C. Students will acquire National Honor Society membership at an induction ceremony. An induction ceremony will be held following the selection process.
- D. Once inducted, members will receive a copy of the Chapter Bylaws, which will also be available at <http://maizesouthnhs.weebly.com>

Section IV. Officers.

- A. The responsibilities of the elected officers of the MSHS Chapter of the National Honor Society are as follows:
 - a. The President shall write meeting agendas, conduct meetings, delegate authority, and provide active leadership in the organization.
 - b. The Vice-President shall assist the President and act in the President's absence.
 - c. The Secretary shall be responsible for all notices, meeting minutes, and correspondences.
 - d. The Treasurer shall be responsible for fundraising and managing the chapter's funds.

- B. Election of officers for the coming academic year shall be held at the end of the second semester of the current academic year.
 - a. Graduating seniors shall not be eligible to vote in this election.
 - b. Officer candidates must be in good standing and be juniors at the time of the election.
 - c. The current president shall break any ties.
 - d. The newly elected officers shall train with the current officers and assist them in their duties until the end of the academic school year.

- C. The elected officers will comprise the NHS Student Council with responsibility for general supervision of the organization between meetings.
 - a. All actions of the executive committee are subject to review by the general membership.
 - b. Any officer who consistently disregards the constitution and bylaws of this organization, or fails to adequately perform the duties of office, may be removed from office by a two-thirds vote of the general membership and the approval of the NHS Student Council.

Section V. Meetings

- A. Regularly scheduled meetings shall be held monthly.

- B. Attendance at scheduled meetings is mandatory.
 - a. Meetings shall be announced no fewer than three (3) total days in advance.
 - b. Students unable to attend scheduled meetings must consult with the advisor in advance.

- C. Emergency meetings may be called at any time with the approval of the advisor.

- D. Members who miss three (3) (total, not consecutive) monthly meetings or the induction ceremony without consulting the advisor are subject to suspension from the National Honor Society.

- E. Attendance at induction ceremony is mandatory. Any member not at the ceremony without prior approval from the chapter advisor will automatically be put on suspension.

Section VI. Commitment to Membership.

- A. Members shall be involved in the school and community service projects established and organized by the executive committee.
- B. Members must turn in their National Honor Society dues to the advisor by a set date, and must turn in their required hours following the instructions on the National Honor Society website, <http://maizesouthnhs.weebly.com>.
- C. All members are required to complete a minimum of twenty (20) hours of individual service hours **due at the time of eligibility**, and can be from any time during their high school career, and a recurring ten (10) service hours are due every semester following the induction ceremony. The recurring ten (10) service hours must occur at dates between the submission of previous hours to the present.
- D. Members must be involved in at least two clubs at Maize South High School

Section VII. Loss of Membership.

- A. Any student unable to maintain high standards of excellence in the areas of service, character, leadership, and scholarship shall be subject to suspension or dismissal.
- B. Suspension:
 - a. Any member placed on suspension by the advisor should consider their membership in the Honor Society to be at risk.
 - b. In accordance with Article X of the National Constitution, suspended members will be given adequate time to correct the deficiency.
 - c. Cumulative academic averages will be examined by the advisor at the beginning of each semester as soon as the information becomes available from the registrar.
 - d. Members whose cumulative averages fall below the academic standards under which they were admitted to the National Honor Society will be placed on immediate academic suspension and allowed one term in which to regain academic eligibility.
 - e. Senior members placed on academic suspension at the start of the second semester will have until the end of the third term to regain academic eligibility.
 - f. Junior members failing to present documented verification of service hours by the scheduled date will be placed on suspension and given an additional semester to ensure that their service commitment is current and valid.
 - g. Senior members placed on suspension due to failure to supply verification of service hours by the scheduled date will be given a grace period of two (2) weeks to submit hours. After that time, they will be subject to dismissal proceedings.
 - h. Any member who has not regained full membership status by the end of the suspension period will be subject to dismissal proceedings.
- C. Dismissal.
 - a. Dismissal from the Honor Society shall be determined by a majority vote of the Student Council and shall be in accordance with Article X of the National Constitution.
 - b. No member shall be subject to a dismissal vote without due process.
 - c. Prior to the dismissal vote being taken by the Student Council, the advisor will present the student with the following three options in writing:

- i. **Option 1:** The student may request to appear in person before the Student Council and advisor and submit evidence, documentation, endorsement, and testimony to clarify his/her inability to regain membership in good standing.
 - ii. **Option 2:** The student may submit a letter of resignation from the National Honor Society.
 - iii. **Option 3:** The student may elect to do nothing and wait for the Student Council to vote without benefit of his/her input.
 - d. Suspended students must respond in writing to the advisor indicating the option they have chosen.
- D. In accordance with Article X of the National Constitution, National Honor Society members are subject to dismissal without prior warning in cases involving the violation of civil laws or flagrant violation of school rules. Such violations include but are not limited to suspension from school and the accumulation of five (5) office detentions during one academic year.
- E. A majority vote of the Student Council for dismissal or a letter of resignation obligates the student to return the National Honor Society pin, membership certificate, and membership card to the advisor.
- F. Students who are dismissed from the National Honor Society will not be considered for readmission.

Section VIII. Revision.

- A. This Chapter shall conform to all provisions of the National Constitution.
- B. These bylaws may be amended by a majority vote of the general members of the National Honor Society. The amendment must be approved by the Student Council and advisor.
- C. An amendment must be presented to the organization at least one meeting before the meeting at which it is to be voted upon.